

TECHNICAL STANDARDS COMMITTEE
MINUTES
MONTHLY MEETING
WCTS Conference Room
700 Doty Street
Tuesday 1:30 PM, April 19, 2016

Call to Order – The meeting was called to order at 1:31 p.m.

Roll Call – Present were Jordan Skiff, Paul DeVries, Jeremy Cramer, and Eric Otte. Nick Leonard, was absent and excused.

Approval of March Minutes– A motion was made by Paul De Vries and seconded by Jeremy Cramer to approve the March 2016 meeting minutes. The motion carried.

Communication Session

Reports on:

- **Correspondence Relating to the Regional Wastewater System**
 - ◇None
- **Records Exchange – Update of Contact List**
 - ◇None
- **Sewer or System Improvements Anticipated, in Progress or Completed (Extensions or Rehabilitations) FP or RSAP Amendments Anticipated, in Progress or Completed**
 - ◇Eric reported that a workshop was held with residents to discuss the sanitary sewer extension on Riverbend Court. It was decided not to move forward at this time since the majority of residents were not in favor of the extension.
 - ◇The sanitary sewer main in Rogersville Road will be extended 950 feet to serve four properties.
 - ◇Bids for televising the OSG have been received, awaiting approval from two sanitary districts before finalizing the contract. Green Bay Pipe was low bidder.
 - ◇ Paul reported that the clear water projects are not scheduled to begin for about four to five weeks. Parker Excavating will be doing the work.
 - ◇Paul reported that City staff is preparing bids for the manhole rehabilitation project and for the new street to be installed between Camelot Dr. and Martin Rd.
- **Metering and Sampling Clearwater Reduction Fund Status and Party Activity**
 - ◇Eric said there is still no meter installed or sampling plan in place for the goat farm. The sanitary district will inform the goat farm that if they don't get the meter installed and a sampling program initiated then the sanitary district will hire a consultant to design a plan. The plan would then be forwarded to the goat farm and a compliance date selected. The farm has been using the sanitary and collection system since 2013. The farm has not been billed for any usage.
 - ◇Paul reported that the temporary flow meter that had been installed in Doty St. has now been relocated to Van Dyne Rd.
 - ◇The City may be doing temporary metering on the south end of the city in relationship to the Intergovernmental Boundary Agreement to determine capacity and flows.

◇Eric reported there is no contractor lock yet installed on the Taycheedah #3 metering station.

◇Temporary flow meters will be installed in four interceptor mains in Brooke, Military, Doty and Macy streets. This will help to update the modeling, aid in determining what the Military Road reconstruction should look like, and to prepare for another year of metering at Macy and Rees St.

◇Eric knows there is a leak in the vault at Blue Heron Apartments. March flows were 1.8 x what the water consumption was.

Receive Sewer Project Closeout Records and Shared Sewer Cost Calculations

◇None

- **Distribute Updates to Regional Sewer Design and Constructions Standards and TGM Revisions**

◇None

Technical Session – Consent Agenda

Review as needed:

- **Review and evaluate new products and technology for incorporation into the standard specifications.**
- **Monitor the assessment, accumulation and use of the Clearwater Reduction Funds**
- **Maintain procedures and protocol for compliance with the Agreement**
- **Review and recommend proposed changes, revisions, clarifications, and amendments to the Parties regarding the Agreement and the TGM**
- **Consider and decide requests for specification waivers**
- **Prepare appropriate specification amendments**
- **Review shared sewer cost calculations for compliance with TGM procedures Conduct review of proposed revisions to the 2000 RSAP to identify potential regional impacts**

Additional Items

- **WCTS Operations Update**

◇Jeremy reported that Wastewater staff is interviewing three different vendors in the selection of a side stream ammonia removal process.

◇The plant treated flows that reached 46 million gallons during a recent wet weather event.

◇Jeremy and Nick having been working on the utilization of the North Fond du Lac three million gallon above ground storage tank. They have done one trial run with no problems. Moving forward, Nick and Jeremy will select a consultant to work with after obtaining all necessary approvals.

- **OSG Website Flows**

◇The flow data from the OSG website is being checked daily by the City's Sampling Technician and compared against flows from the City's SCADA system. Higher than normal flows were recorded in the Town of Fond du Lac #3, where the landfill discharges through. It appeared that pumps from the landfill were running frequently. City personnel notified Fond du Lac County. The City attempted to install a small flow meter but the pipe was too small to accommodate one. Curt Giese, City Sampling Technician said sustained high flows have been recorded for several weeks. The flow at the landfill is based on pump run times. Curt said he informed Sam Tobias (Fond du Lac County) that the pumps were running intermittently. Eric wondered if the sanitary district bills the County for that flow. Eric requested all historic flow data from the Fond du Lac County landfill to determine if

Sanitary District #3 is being charged for the landfill flow. Curt Giese commented that there might have been an agreement made between Fond du Lac County and the City when the landfill was closed, as to any continued discharge from the landfill. Jeremy said the landfill is capped and there should be very limited flow, and diluted concentrations. Jeremy is trying to determine whether it was a pump run problem or actual high flows, or if there is an I and I issue. Eric said he would talk to Sanitary District #3 to find out how the billing is set up. Jeremy said the City would continue to work on identifying the problem. Eric said that the Sanitary District #3 would be televising a section of main from that metering station going upstream from there.

◇There is grease in the Rogersville Road metering pit that needs to be pumped out.

◇Deadwood Point has recorded higher than normal flows. Eric will forward the flow data to the sanitary district.

◇Ledge Road now has a metering station. The station is running fine. Eric would like flow data for the Ledge Road station.

- **Sewer Use Ordinance**

◇The changes to the Sewer Use Ordinance were approved by the City Council on April 13, 2016.

- **2016 Sewer Rates**

◇The 2016 rates have been established and the “true-up” amounts have been calculated. Jeremy will email a copy to Eric, Nick and Paul. Most of the districts will see a reduction in 2016 due to lower operating and maintenance expenses. Jeremy would like to see projections get closer to actual costs. This would benefit the OSG in budgeting instead of seeing great fluctuations on the “true-up.”

Adjournment

◇A motion to adjourn was made by Eric Otte and seconded by Paul De Vries. The motion passed. The meeting adjourned at 2:12 p.m. The next meeting is scheduled for May 17, 2016.